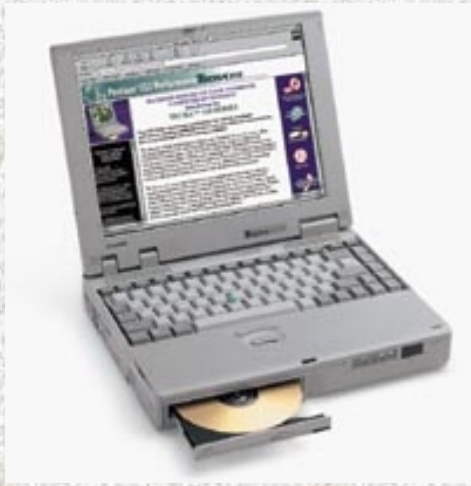




# Tomorrow's Technology and You



## **Tomorrow's Technology and You**

**"The trouble with the world is not that  
people know too little, but that  
they know so many things that ain't so."**

**- Mark Twain**



# Tomorrow's Technology and You

## Appendix A



# Objectives

- ✓ Describe the basic parts of a PC and how they work together.
- ✓ Explain the relationship between hardware and software.
- ✓ Use a keyboard and mouse to enter and edit text.
- ✓ Explain how files are organized within a PC.



## Objectives (continued)

- ✓ Explain how the Internet extends the functionality of a PC.
- ✓ Describe some of the risks of Internet use and how to minimize them.
- ✓ Use a Windows PC to visit the class website.  
<http://csc.csudh.edu/suchenek/CSC/101>



# Hardware Basics

- **Computer's hardware:**

- ✓ Built around a tiny **microprocessor** that controls the workings of the computer

- This **microprocessor**, called **central processing unit**, or **CPU**, is usually housed in a box.

- Serves as command central for the entire computer system





# Hardware Basics

- **Computer's hardware:**

- The CPU is the brains of the computer.

- Controls the operation of the core computer components

- **Peripheral devices (peripherals):** external devices connected via cables or wireless links to the system unit



# Hardware Basics

- ✓ Part of the computer that houses CPU is called a **system unit** (motherboard in tech jargon)
- ✓ System unit also includes built-in **memory (RAM)** and a **hard disk**.
- ✓ CPU uses memory for instant access to information.
- ✓ Hard disk serves as a longer-term storage device:
  - Stores large quantities of information
  - Is **non-volatile** (not susceptible to power loss)



# Hardware Basics

- ✓ **Removable media:** memory devices that can be separated from their drives
  - The most popular types are
    - 5-1/4 inch optical disks
    - USB flash drives
      - » A USB flash drive consists of a flash memory data storage device integrated with a USB (Universal Serial Bus) interface.



- A Micro SD flash drive consists of a flash memory data storage device accessible via a Ultra High Speed (UHS) Bus. Adapters to other formats (USB, MultiMediaCard (MMC)) are readily available.



# Hardware Basics

- Typical PC system unit includes a CD/DVD-RW drive.
- Internal drives are included in the system unit.





# Hardware Basics

- External drives are attached to the system unit via cables or wireless links.



# Hardware Basics

- ✓ Other system unit components may include:
  - Video display card
  - Sound card
  - Network interface card
  - Modem



# Hardware Basics





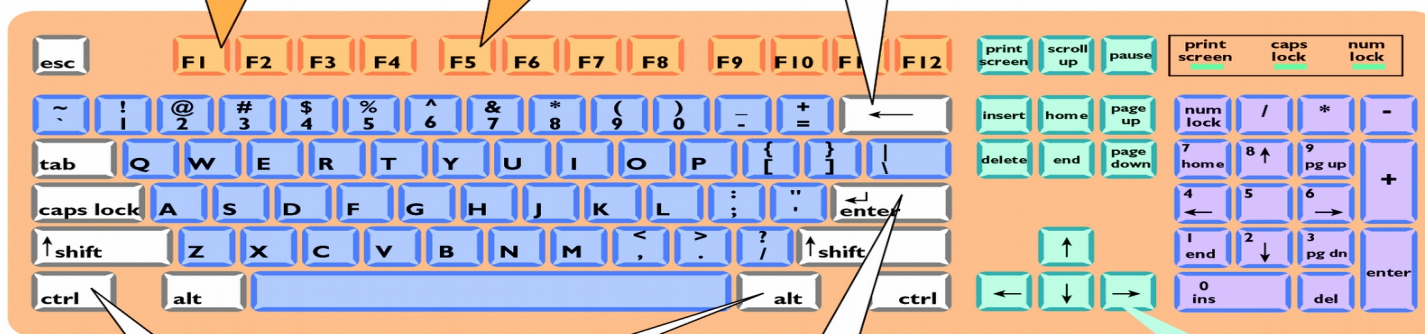
# More like this:



# Using a Keyboard

**Function** keys (f-keys), labeled F1, F2, and so on, send signals to the computer that have no inherent meaning. The function of these keys depends on the software being used. F1 might mean “Save file” to one program and “Delete file” to another. In other words function keys are programmable.

**Backspace** on a PC tells the computer to delete the character just typed (or the one to the left of the cursor on the screen, or the currently selected data).



**Control** and **Alt** are modifier keys that cause nothing to happen by themselves but change the meaning of other keys. When you hold down a modifier key while pressing another key, the combination makes that other key behave differently. For example, typing S while holding down the Control key might send a command to save the current document.

**Enter** sends a signal telling the computer or terminal to move the cursor to the beginning of the next line on the screen. For many applications this key also “enters” the line just typed, telling the computer to process it.

**Cursor** (arrow) keys are used to move the cursor up, down, left, or right.



# Ergonomic keyboard

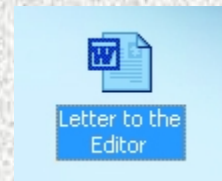
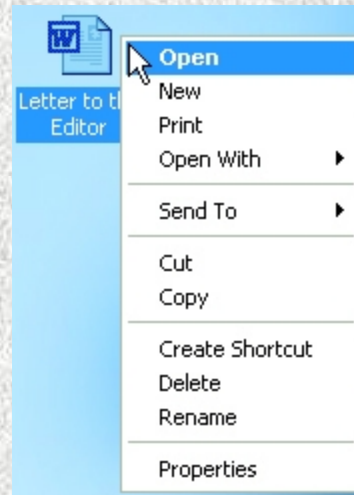
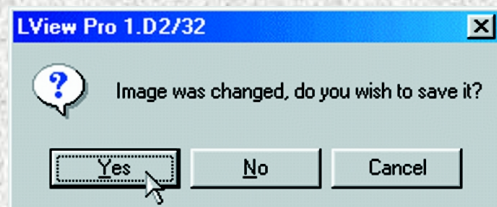


TrulyErgonomic.com

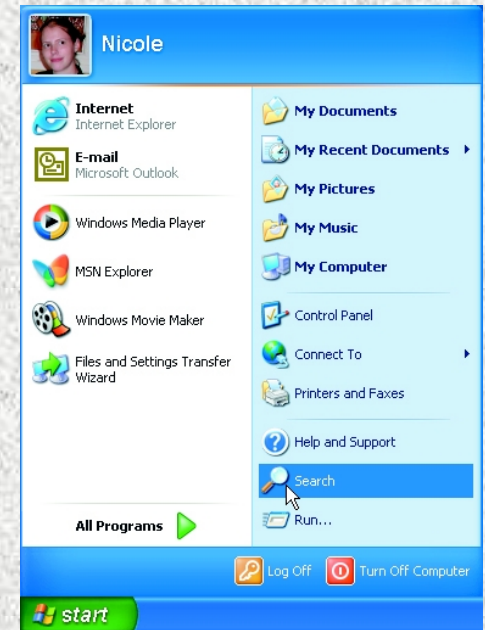


# Using a Pointing Device (like Mouse)

- ✓ Clicking the mouse
- ✓ Dragging the mouse
- ✓ Other mouse operations:
  - Double click
  - Right click



The zany **Duck Soup** I  
captured the Marx  
Brothers at their peak.



# Software Basics

## Entering, Editing, and Formatting Text

- ✓ **Work on a word processing document using standard PC techniques and tools:**
  - ✓ As you type, your text displayed on screen and stored in RAM
  - ✓ Screen appearance the same as the printed version – WYSIWYG



# Software Basics

## Basic editing tools:

- ✓ **Clipboard** – stores text from **Cut** or **Copy** of text
- ✓ **Find and Replace** – for making repetitive changes
- ✓ **Formatting:**
  - ✓ Change the way the words look on the page
  - ✓ Adjust the size and shape of the text to achieve a certain look





# Software Basics

- ✓ The CPU is controlled by **software**—instructions that tell it what to do.
- ✓ **System software** takes care of behind-the-scenes details.
  - **Operating system (OS)**
    - The operating system determines what your screen display looks like as you work and how you tell the computer what you want it to do.
    - And much more ...



# Software Basics

- Most PCs today use **Microsoft Windows** operating system (Windows 8 as of 2013).
- **Linux** becomes more and more popular, particularly among pros.
- Macintosh computers use Apple's **Mac OS** (OS X as of 2013).



# Software Basics

- ✓ **Application programs (applications)** are software programs that enable you to use a computer for specific purposes.
- ✓ A **document** is a file created by an application, regardless of whether it has actually been printed.





# Software Basics

Applications and documents are two different types of files.

- A **File** is a named collection of data stored in memory, on a computer disk, or on some other storage medium.
- **Applications** contain instructions that can be executed by the computer.



# Software Basics

Applications are sometimes called **executable files**.

Documents contain passive data rather than instructions.

Documents are sometimes called **data files**.



# File Management Basics

- ✓ In Windows, Linux, and the Mac OS, a file is represented by a name, usually with an extension.

Example: Appendix.pdf

- **Extension**—a string of (usually) one to four characters
  - Follows a period (.) at the end of the file name
  - Extension indicates file's origin or use
- ✓ Files can be organized into collections using **folders** (sub-directories).



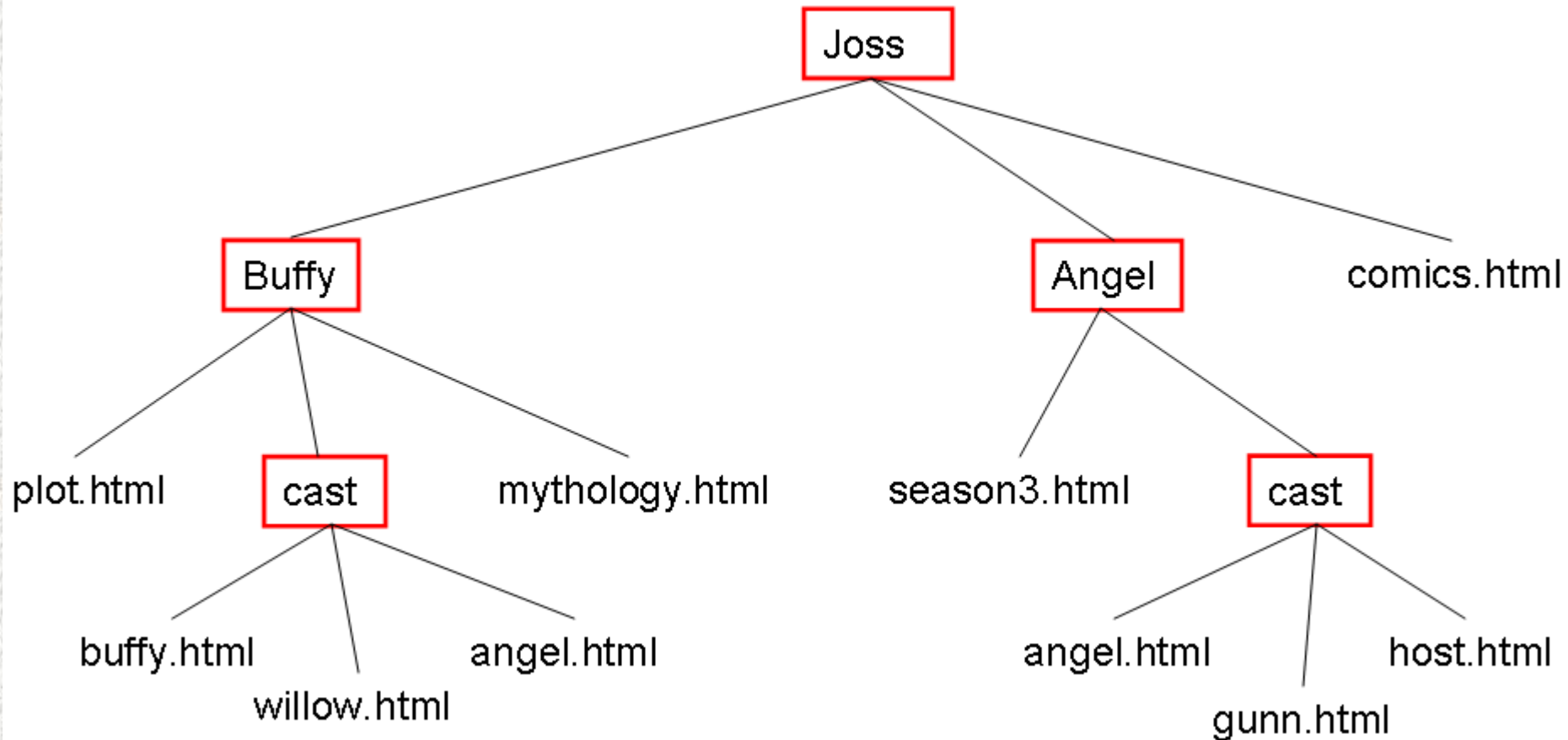


# File Management Basics

- The operating system allows one to:
  - create folders,
  - give them meaningful names,
  - store documents and other files inside them,
  - search folders and files.
- Folders can be organized hierarchically in a tree-like structure—a folder can contain other folders, which in turn can contain still more folders.



# Directory tree



# File Management Basics

- ✓ Modern operating systems include **Search** and **Find** commands that can help find files no matter where they might be stored on a system.
  - Search for file names or for words or phrases inside a document.



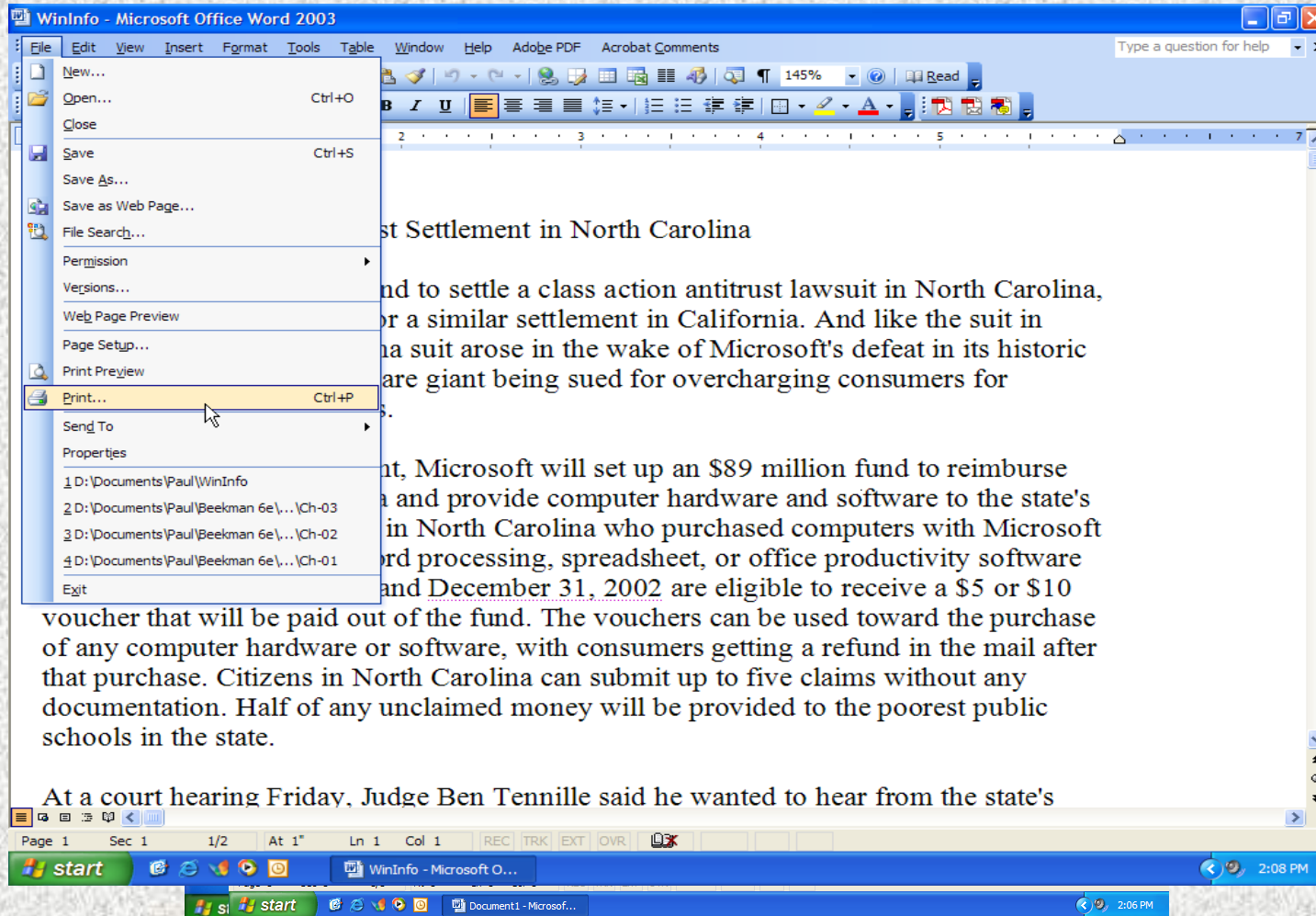


# File Management Basics

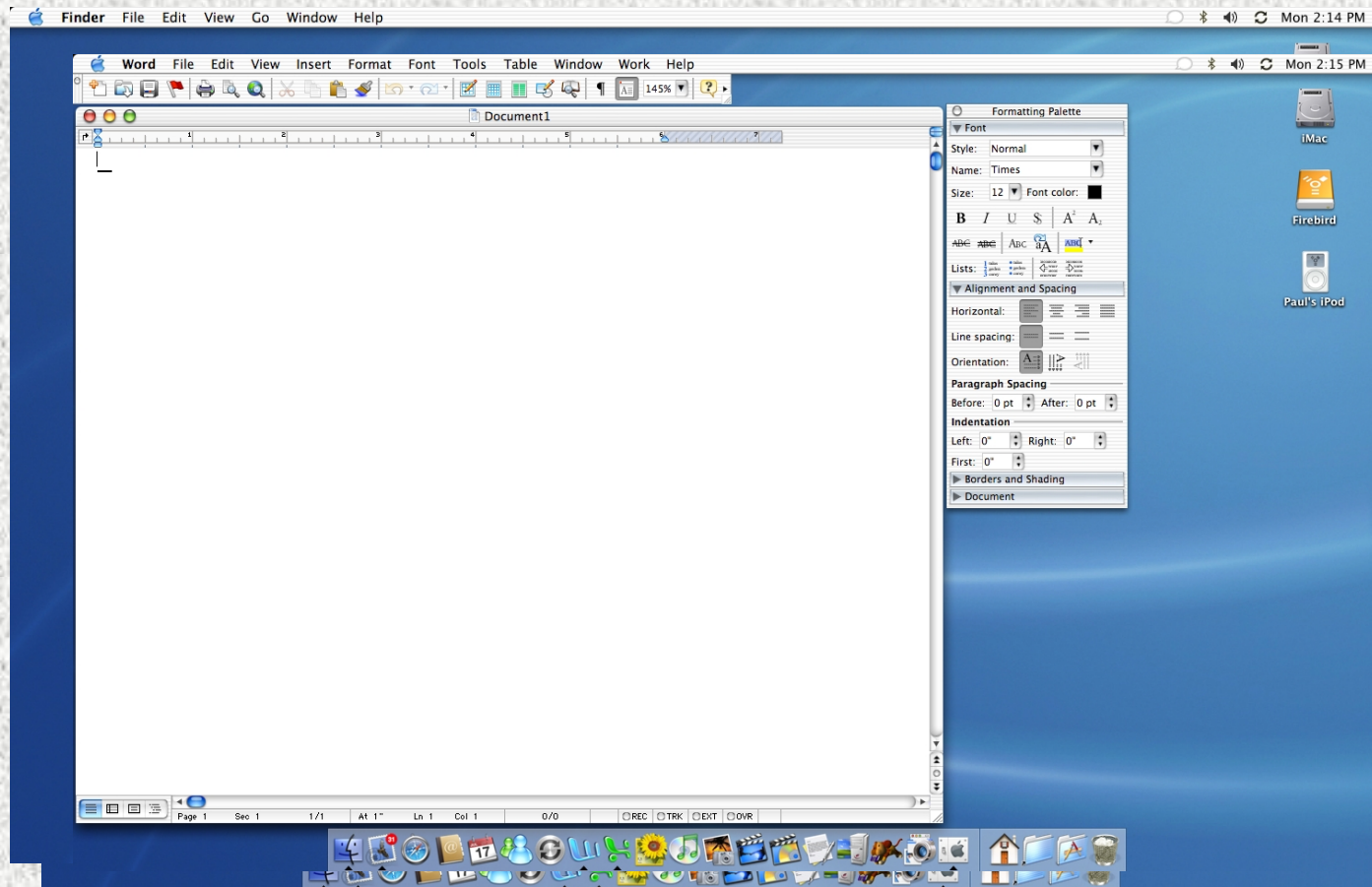
- ✓ A wide range of multimedia activities are supported.
  - These are the largest files: videos, songs, or images.
  - Reducing file size is key to managing storage; the process is called **compression**.
- ✓ **Back-up** of information ensures that crucial data is not lost.



# File Management Basics



# Same with Mac





# Same with Linux

Applications Places System Mon Aug 26, 10:59 AM suchenek

Earth's\_radiator.doc - OpenOffice.org Writer

File Edit View Insert Format Table Tools Window Help

Can't Undo Ctrl+Z  
Can't Restore Ctrl+Y  
Repeat Ctrl+Shift+Y  
Cut Ctrl+X  
Copy Ctrl+C  
Paste Ctrl+V  
Paste Special... Ctrl+Shift+V  
Select Text Ctrl+Shift+I  
Selection Mode  
Select All Ctrl+A  
Changes  
Compare Document...  
Find & Replace... Ctrl+F  
AutoText... Ctrl+F3  
Exchange Database...  
Fields...  
Footnote/Endnote...  
Index Entry...  
Bibliography Entry...  
Hyperlink  
Links...  
Plug-in  
ImageMap  
Object

where  $x$  is the angle in radians between  $Z$  and the direction of the Sun radiation.

$F$ , of course, varies with  $x$  according to the graph on Illustration . The average radiation on the black side of  $Z$  is  $306 \text{ W m}^{-2}$ , and the "average" temperature obtained by an application of the Stefan-Boltzmann law to  $306 \text{ W m}^{-2}$  is  $271 \text{ K}$ , some  $114 \text{ K}$  more than the actual average temperature of  $Z$ , as we show below.

The actual temperature of  $Z$  in function of its rotation  $t$  is visualized on Illustration . Here, the sinusoidal curve (the one that reaches maximum of  $851 \text{ K}$ ) shows what the actual temperature should have been in order to yield average of  $271 \text{ K}$  under assumption of its linearity with respect to heat radiation: an invalid assumption that is needed in order to make the *temperature of average radiation* the same as the *average temperature of radiation*.

Page 3 / 6 English (USA) INSRT STD Outline Numbering : Level 3

[Downloads] AGW - File Browser Earth's\_radiator.doc - O...

# Network and Internet Basics

## Networks

- ✓ Computers can be connected to a network.
  - **Direct connection:** a cable connects computer to another computer or device close by
  - **Remote access connection:** used when computer isn't physically close to the network



# Network and Internet Basics

- ❑ Using a modem, a remote computer can connect to a network through an ordinary phone line or other **analog link**.
- ✓ A network can be connected to other networks.
  - Connected through cables, wireless radio transmissions, or other means
- ✓ The Internet is an elaborate network of interconnected networks that is dramatically changing the way people work.





# Network and Internet Basics

## World Wide Web Basics

- ✓ The **World Wide Web (WWW)** makes the Internet accessible to people all over the planet.
  - The WWW includes a wealth of multimedia content accessible through simple point-and-click programs called **Web browsers**.



# Network and Internet Basics

- It is made up of millions of interlinked documents called **Web pages**.
- A collection of related pages stored on the same computer is called a **Web site**.
- Each Web page has a unique address:
  - ❑ Referred to as a **URL (uniform resource locator)**
  - ❑ For example, the URL for this course is <http://csc.csudh.edu/suchenek/CSC101/>



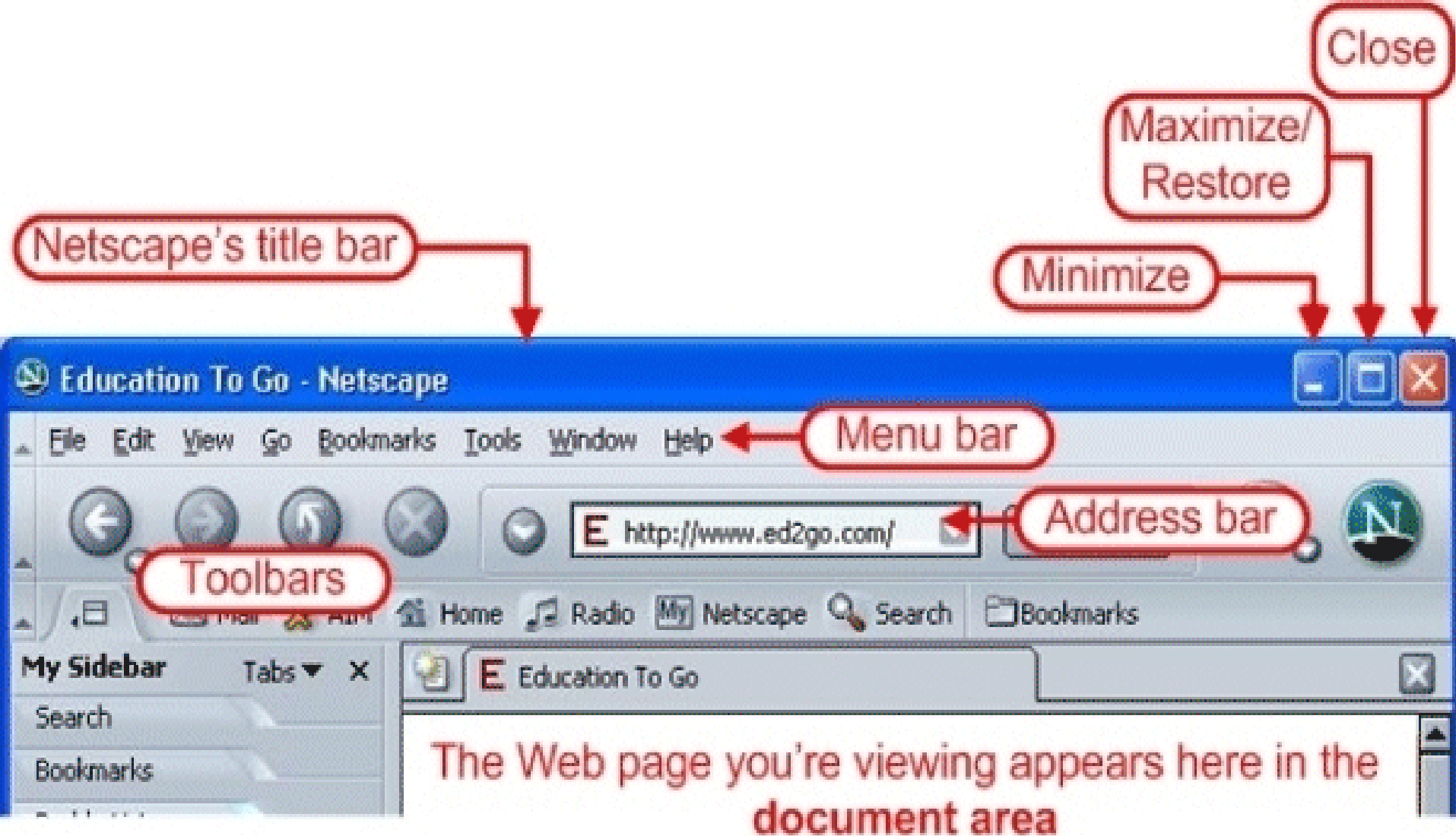
# Network and Internet Basics

## World Wide Web Basics

- ✓ At the heart of the Web is the concept of **hypertext**.
  - Using a **Web browser**, you can jump from one Web page to another by clicking **hyperlinks** (often called just **links**)—words, pictures, or menu items that act as buttons.







# Network and Internet Basics

## World Wide Web Basics

- Most browsers include tools called **bookmarks** or **favorites** for keeping personal lists of memorable sites.



# Network and Internet Basics

## Web Search Basics

- ✓ **Search engines** are used to locate information on the Web.
  - They are built around a database that catalogs Web locations based on content.
    - ☐ Some search engines use researchers to organize and evaluate Web sites.
    - ☐ Other search engines use software to search the Web and catalog information automatically.





[Web](#) | [Images](#) | [Videos](#)

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About 419 results (0.33 seconds)

Did you mean: [Learn With Nirob](#)

☐ **Any time**

Past 24 hours

Past week

Past month

Past year

**NEW!**

Search tools  
([change settings](#))

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# Network and Internet Basics

## ✓ Web Search Basics

- ✓ A **directory** or **subject tree** is a hierarchical catalog of Web sites compiled by researchers.
  - The directory is used to repeatedly narrow a search.
  - The search engine at Yahoo! is probably the best-known example of this technique:  
<http://www.yahoo.com/>.



# Network and Internet Basics

## Email Basics

- ✓ When you sign up for an email account, you receive:
  - A **user name** (sometimes called a **login name** or **alias**)
  - Example: John.Doe@csu.edu
  - A storage area for messages (usually called a **mailbox**)





# Network and Internet Basics

## Email Basics

- ✓ You sign up for accounts through your school, your company, or a private **Internet service provider (ISP)**.



# Network and Internet Basics

## Internet Security Basics

- ✓ Despite its wonders, the Internet can be a dangerous place.
- ✓ Once you connect a computer to a network or the Internet, you dramatically increase the risk that your system will be compromised in some way.



# Network and Internet Basics

## ✓ Internet Security Basics

- ✓ The most common form of Internet-based security risk is probably **spam**, or junk mail.
  - Most email programs now include **spam filters**.
- ✓ **Viruses** are a more sinister email problem.
- ✓ Another problem on the Internet is password theft.
- ✓ A wider but related issue concerns **identity (ID) theft**.





Now is time to take a quiz!